**OIL TANK ADDENDUM**

**DATED:** Click here to enter a date.

**Resident:** Click here to enter text.

**Property Address:** Click here to enter text.

When you rent a property from Full Service Property Management, pllc that has an Oil Furnace, the oil tank will be filled. During the heating season, as you use the oil to heat the house, you will need to have the supply tank refilled.

Do not let the oil level get below the one quarter (1/4) mark. Oil tank gages are not that accurate and you may be close to or even out of oil. ***NO OIL = NO HEAT*** This can also lead to the furnace sucking oil sludge off of the bottom of the tank, causing the burners to not fire properly. This may cause you to use more oil than needed to heat the house. Oil sludge may even close off the oil line requiring a furnace service call. **When you move in, the furnace is in good working order and the oil tank is full**.

**It is the responsibility of the tenant to maintain the furnace in a good working order** and to see that tank is filled to the full mark when he/she moves out. *A dated copy of the paid oil bill* that was received for filling the tank to the full mark, is to be given to the landlord/property manager. If the tank is not filled when the tenant moves out, landlord/property manager will have tank filled and bill the tenant for the heating oil. Furthermore, if fuel lines get clogged from sludge being sucked into the lines, you will be responsible for the cost of cleaning the lines and restoring the furnace to good working order.

**I/we have read the above and by signing below, I/we indicate that I/we understand and are in complete agreement with it.**

Resident Date Resident Date

Owner/Agent Date